### A: General Information

1. **Course Title**  
   Academic Writing 1

2. **Course Code**  
   ENG210

3. **Semester/ Year**  
   3rd Semester – 2nd Year

4. **Course credit**  
   3 Hours

5. **Course level**  
   Level 3
B: Academic Content

Course aim and objectives:

Upon completion of the course, students will be able to:

1. Apply academic writing guidelines to produce well-written texts.
2. Use cohesive devices to link sentences, paragraphs, or any pieces of text.
3. Use strategies such as, summarizing, paraphrasing, and quoting to avoid plagiarism.
4. Construct texts using proper grammar and correct punctuation and spelling.
5. Form a variety of accurate sentence structures.
6. Utilize pre-writing strategies to generate and organize their ideas.
7. Produce various types of texts using the correct format and structure.
8. Proofread their own work to ensure their texts are polished and free of errors.

Learning Outcomes:

1. Recognize the transitional devices and sentences that enable smooth movement between the different components of the paragraph.
2. Use the mechanics of writing, such as capitalization, indentation, and punctuation.
3. Employ writing and language techniques to produce a clear, coherent, and logical text.
4. Identify paragraph writing as a unit of thought, including using a topic sentence, supporting sentences, and a concluding sentence.
5. Differentiate between simple and compound sentences.

Prerequisites: CI001 CS001 MATH001 ENG001 COMM001

C: Timetable for sessions

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Chapters</th>
<th>Students Commitments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Week 0</td>
<td>ORIENTATION WEEK</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Week 1</td>
<td>Unit 1.1: Background to Writing (Bailey, 2015)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit 2.13 (Part 1): Style of Academic Writing (Bailey, 2015)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit 2.13 (Part 2): Style of Academic Writing (Bailey, 2015)</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Week 2</td>
<td>Unit 1.5: From Understanding Titles to Planning (Bailey, 2015)</td>
<td>Assignment 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit 1.10: Organizing Paragraphs (Bailey, 2015)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unit 1.12: Rewriting &amp; Proofreading (Bailey, 2015)</td>
<td></td>
</tr>
</tbody>
</table>
| Week  | 4.      | Unit 2.5: Definite Article (Bailey, 2015)  
|       |        | Unit 2.11: Punctuation (Bailey, 2015)  
|       |        | Unit 2.12: Singular or Plural? (Bailey, 2015)  
| 5.    | Week 4 | Chapter 1 (Pavlik, 2007)  
|       |        | Unit 2.7: Examples (Bailey, 2015)  
| 6.    | Week 5 | Unit 1.4: Avoiding Plagiarism (Bailey, 2015)  
|       |        | Unit 1.7 (Part 1): Paraphrasing (Bailey, 2015)  
|       |        | Unit 1.7 (Part 2): Summarizing (Bailey, 2015)  
|       |        | Unit 1.8: References & Quotations (Bailey, 2015)  
| 7.    | Week 6 | Chapter 2 (Pavlik, 2007)  
| 8.    | Week 7 | Unit 2.14: Visual Information (Bailey, 2015)  
|       |        | Chapter 3 (Pavlik, 2007)  
| 9.    | Week 8 | MIDTERM EXAMS  
| 10.   | Week 9 | Chapter 4 (Pavlik, 2007)  
|       |        | Chapter 5 (Pavlik, 2007)  
| 11.   | Week 10 | Chapter 6 (Pavlik, 2007)  
| 12.   | Week 11 | Unit 2.1: Argument & Discussions (Bailey, 2015)  
|       |        | Unit 2.6: Definitions (Bailey, 2015)  
|       |        | Chapter 7 (Pavlik, 2007)  
| 13.   | Week 12 | Unit 2.3: Cohesion (Bailey, 2015)  
|       |        | Unit 1.11: Introductions & Conclusions (Bailey, 2015)  
| 14.   | Week 13 | Chapter 8 (Pavlik, 2007)  
|       |        | Unit 2.4: Comparisons (Bailey, 2015)  
| 15.   | Week 14 | Unit 2.9: Passives (Bailey, 2015)  
|       |        | Chapter 9 (Pavlik, 2007)  
|       |        | Chapter 10 (Pavlik, 2007)  
| 16.   | Week 15 | Revision  
| 17.   | Week 16 | FINAL EXAMS  
|
D:  Course Resources

Textbooks:

E:  Assessment

- Assessment Overview

<table>
<thead>
<tr>
<th>Assessment Type</th>
<th>Due Date of Assignments</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignment 1</td>
<td>Week 3</td>
<td>5 points</td>
</tr>
<tr>
<td>Assignment 2</td>
<td>Week 5</td>
<td>5 points</td>
</tr>
<tr>
<td>Assignment 3</td>
<td>Week 6</td>
<td>5 points</td>
</tr>
<tr>
<td>Discussion</td>
<td>Week 12</td>
<td>5 points</td>
</tr>
<tr>
<td>Assignment 4</td>
<td>Week 14</td>
<td>12 points</td>
</tr>
<tr>
<td>Quiz</td>
<td>Week 15</td>
<td>8 points</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>Week 8</td>
<td>20 points</td>
</tr>
<tr>
<td>Final Exam</td>
<td>Weeks 16 &amp; 17</td>
<td>40 points</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>100 points</td>
</tr>
</tbody>
</table>

F:  Additional Requirements

- The student must follow attendance policy that given by the university.
- The student is responsible to read all announcements that are regularly posted by the instructor.
- Any student having difficulty understanding this handout should contact the instructor for clarifications.
- For all enquiries, students should contact the instructor.