

Scheduling an ACCUPLACER Test with Examity

To get started, follow the steps below:

1. You will receive an email from ACCUPLACER with your Remote Voucher Notification. This email will contain your voucher number and instructions for registering with Examity.

2. Go to <u>https://prod.examity.com/accuplacer</u> to register for an account. Once you do, Examity will send you a confirmation email with user credentials.

3. Log into Examity at https://prod.examity.com/accuplacer and schedule your exam using the voucher number in your "Remote Voucher Notification" email from Accuplacer. You may take your ACCUPLACER test at any time, 24 hours a day, 7 days a week. However, you must schedule and complete your placement test prior to the voucher expiration date.

CollegeBoard ACCUPLACER	
Cogin User ID Password COG IN Are you a first time user? <u>Click here</u> to register Forgot Your Password Enter Your User ID CET PASSWORD	Examity [®] is the leading remote proctoring service worldwide. Our end-to- end solution includes authentication, live monitoring, recording and auditing. Test-takers enjoy a seamless experience anytime, anywhere with lots of flexibility.

4. Click on "Schedule Exam" to make an appointment.

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Dashboard Start Exam My Profile Sc	hedule Exam Reschedule/Cancel Exam Tools	Logout IEmail Support I Phone Support: 855-EXAMITY
W Dashboard	Start Exam	
	Begin scheduled exam.	
My Profile	Schedule Exam	Reschedule/Cancel
Upload ID. Enter security questions. Confirm time	zone. Make appointment.	Change appointment.

5. You may need to complete your Profile before you schedule an exam.

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6. You will need to do a Computer Requirements Check to ensure your computer is able to deliver your exam.

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💄 My Profile						
Welcome to Examity. To get 1. Check that your syste	em has the necessary s	software.				Your examiBADGE [®] status
2. Verify your user infor 3. Please upload a pictu 4. Set up your security 5. Setup your keystroke	re of your photo ID. questions.					examiBADGE [®]
6. Please click the save		anges to your inform	ation.			
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7. Click the "Schedule Exam" Tab and then enter your Voucher code from your Accuplacer email. Then select "Franklin University- Global Partners" and the exam you would like to take.

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nboard Start Exam My Profile Schedule	Exam Reschedule/Cancel Exam Tools Logo	t IEmail Support Phone Support: 855-EXAMITY
Schedule/Reschedule Exam		
Available Unavailable Scheduled	To RESCHEDULE an Exam:	To CANCEL an Exar
 Select Institution name and Exam. Select Date and Time. Click "Schedule." 	Click "Reschedule Exam." Select new Date and Time. Click "Reschedule."	Click "Cancel & vointment." Yes in pop-t vessage.
	Paste voucher code in text box from your ema	
Institution Name	Exam Name	Exam can be scheduled between
	Select exam	

8. Select a date from the calendar and a time you would like. Times in black are available and times in lighter gray have already been booked. Then click "Schedule."

Franklin University				ACCUPLACER						06/01/2018 1:00 AM - 06/01/2025 12:59 AM					
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1	10 1	1 12	2 13	14	15	16	12:00 PM	12:30 PM	01:00 PM	01:30 PM	02:00 PM	02:30 PM	03:00 PM		
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9. If payment is required, you will then be taken to a payment page. After you finish scheduling, you will then receive a confirmation email with login credentials.

10. On test day, please be prepared to take your ACCUPLACER test in a quiet location, disruption free. Additionally, please have an approved photo ID readily available (approved photo IDs are listed at https://www.examity.com/accuplacer-students). Return to the Examity dashboard, select the "Start Exam" button, and click "Connect to Proctor." Then the authentication process begins. Your proctor at Examity will verify your identity with a photo ID. You will review exam rules, show your desk and workspace, answer your security question, enter your keystroke, and agree to the User Agreement.

Additional Information

- Examity's video guide on YouTube: https://www.youtube.com/watch?v=98OStU71I7A
- Quick Guide for taking the Accuplacer exam with Examity:

https://examity.com/wp- content/uploads/2019/11/accuplacer_student_guide_fnl.pdf

- Examity's guide for students with computer requirements: <u>https://examity.com/accuplacer-students/</u>
- Accuplacer's free study app: <u>https://accuplacerpractice.collegeboard.org/</u>.