



# Guidelines for Browsing Classes

Before kickstart:

1. Follow the academic calendar to know the dates of start and end of the registration of the courses.
2. Review the study plan according to your academic level.
3. Payment of tuition fees is as follows:

If you can enter The Services Portal	If you can not enter The Services Portal
Student Services Portal <Financial Affairs> Paying fees	Please Click <a href="#">here</a>

The first step

Entering the university's website [www.seu.edu.sa](http://www.seu.edu.sa)



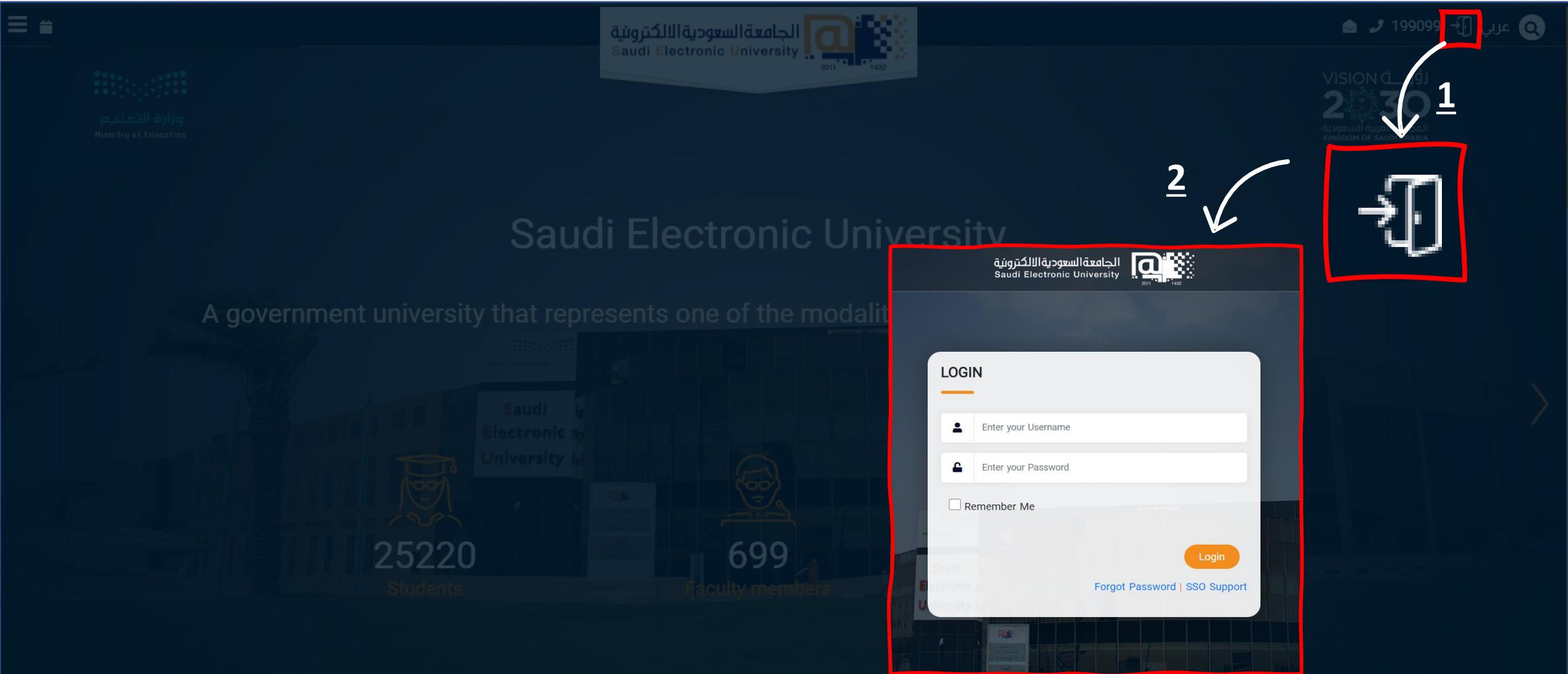
The screenshot shows the homepage of the Saudi Electronic University website. At the top, there is a navigation bar with a menu icon, a home icon, the university logo, and contact information including a phone number (199099) and a search icon. Below the navigation bar, there are logos for the Ministry of Education and VISION 2030. The main heading reads "Saudi Electronic University". Below this, a text block states: "A government university that represents one of the modalities of higher education." To the right of this text is a "Read More" button. The background features a large image of the university building. In the foreground, three statistics are displayed with icons: "25220 Students" (graduation cap icon), "699 Faculty members" (person icon), and "2815 Graduates" (graduation cap icon).

25220 Students

699 Faculty members

2815 Graduates

The second step  
Log in to the services portal



The screenshot shows the Saudi Electronic University website. At the top right, there is a language selector with the Arabic word 'عربي' and a search icon. Below this, there is a 'VISION 2030' banner. The main header features the university's name in Arabic and English, along with its logo. Below the header, there is a navigation menu and a large banner with the text 'Saudi Electronic University' and 'A government university that represents one of the modalities'. The banner also includes statistics: '25220 Students' and '699 Faculty members'. A red box highlights the login form, which is titled 'LOGIN' and contains fields for 'Enter your Username', 'Enter your Password', and a 'Remember Me' checkbox. A 'Login' button is located at the bottom right of the form. Below the form, there are links for 'Forgot Password' and 'SSO Support'. A red box also highlights the mobile app icon, which is a white icon of a smartphone with an arrow pointing to it. An arrow labeled '1' points from the mobile app icon to the language selector. An arrow labeled '2' points from the language selector to the login form.

The third step  
Choose (Register courses)



Public services		
 Students self service	 Register wishes	 Events manegment
 Email	 نظام Black Board	 Student rights
 Support		

The fourth step  
Click on (Browse Classes) 

## Registration

What would you like to do?



[Register for Classes](#)  
Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)  
Looking for classes? In this section you can browse classes you find interesting.



[View Registration Information](#)  
View your past schedules and your ungraded classes.



[Browse Course Catalogue](#)  
Look up basic course information like subject, course and description.

The fifth step  
Select a (Term)



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Student • Registration • 1 Select a Term

## Select a Term

2

The sixth step  
Click on (advanced search) 

## Browse Classes

### Enter Your Search Criteria

Term: First Term 2020-2021

Subject

1

Course Number

Keyword

Search

[Clear](#)

[Advanced Search](#)

The seventh step  
Customize options



## Browse Classes

Enter Your Search Criteria  
Term: First Term 2020-2021

fields

For more,  
Scroll down

Subject

Course Number

Keyword

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Attribute

Campus

Level

Branch

1. On this screen there are many fields that you can fill in to show you the courses available to you, such as the Campus.
2. Scroll down for more fields.
3. After filling in the fields; Click on Search.

## The eighth step Overview



### Browse Classes

**Search Results — 3496 Classes** Search Again

Term: First Term 2020-2021

Title	Subject Descri	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute																																																												
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Step nine  
about the options



**Search Results — 3496 Classes** Search Again

Term: First Term 2020-2021

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finally  
Important Notes 

1. Payment of tuition fees through the services portal, you can get course registration in the standard period before people complete.
2. Arrange the study schedule before you start enrolling for the courses, helping you to make your choices quickly.
3. If you encounter any problem during the course registration, create a memo through the (support) system as follows:

**CatLog of events - academic problems - choose: the college where you study - choose: subject (subject registration)**

1. Make sure to write the course name and symbol, then your notes or problem you are having with a photo.
2. Summarize the problem you are facing or your note in one ticket instead of putting every problem or note in one ticket.
3. If you register for a course on the waiting list, you will receive an alert on university mail to register to accept enrolment in the department if the positions are vacant, and you cannot register on the waiting list for more than one course section.

We wish you all the best of luck and success

**The Vice Rectorate for Academic Affairs**